

Bylaws of the Williamstown Youth Mighty Braves Wrestling Team

ARTICLE I

Name

The name of this youth group shall be the Williamstown Youth Mighty Braves Wrestling Team (Mighty Braves)

ARTICLE II

Purpose

Section 1 - The primary purpose of the organization shall be:

- A. To teach the sport of scholastic wrestling to youth in the community in a safe, fun and dedicated manner.
- B. To promote discipline, self-esteem, self-respect, dedication, leadership, strong work ethic and good sportsmanship.
- C. To prepare young wrestlers for competitive wrestling meets and tournament throughout the year.
- D. To encourage a genuine interest in the sport of wrestling, providing young wrestlers with the opportunity for a good transition into High School Wrestling.

ARTICLE III

Wrestling Members

Section 1. Membership Eligibility:

- A. Membership in the Mighty Braves shall be limited residents of Monroe Township unless approved by the board. Only after all Monroe Twp. wrestlers are accommodated, will the board consider wrestlers from another town. No more than 20 % of the wrestlers are to be non-Monroe Township residents.

Section 2. Age and Eligibility:

- A) League age is age as of January 1 of the beginning of the year (season).
 - i) Tot (4-6) years of age
 - ii) Bantam (7-8) years of age
 - iii) Midget (9-10) years of age
 - iv) Junior (11-12) years of age
 - v) Intermediate (12-14) years of age
- B) Proof of Age:
 - i) Parents must present a copy of birth certificate at registration for every new registrant.
- C) Practices and Matches:
 - i) Parents are required to bring and pick up their child from all practices.

- ii) If the child is under the age of 8 years old a parent or guardian must remain at the practice.
 - iii) Wrestlers are required to attend a minimum of (2) practices a week.
 - iv) Participation and attendance are required at all matches unless excused by the head coach. The head coach must be given 3 days' notice because the lineup are due 2 days prior to the match.
 - v) Members must wear Mighty Braves Team Singlet for all team matches, dual meets and team tournaments.
- D) Equipment:
- i) Singlets provided by the team MUST be returned no later than the End of Season party.
 - ii) Wrestling shoes are required to be worn on the wrestling mats and during all matches and practices.
 - iii) Wrestling headgear is required to be worn during all matches.

ARTICLE IV Dues and Finances

Section 1. Member Dues.

- A. Individual member registration fee shall be \$150.00.
- B. Dues are payable by November 30th for the period November 15th to November 14th the following year.
- C. The cost for registration is non-refundable.

ARTICLE V Board of Directors

Section 1. Officers.

A. The officers of the Board of Directors for the Mighty Braves shall be President, Vice-President, Secretary, Treasurer, Director of Coaching, Director of Fundraising, Director of Concessions, and Director at Large. Additionally, there will be (3) Coaches Appointed to the Board who are the Tots Head Coach, Bantam Head Coach and the Midget, Junior & Intermediate Head Coach.

Section 2. Term of Office.

Officers shall assume their duties at the close of the meeting at which they are elected. Officers shall serve for a term as shown below or until their successors are elected.

- A. President - two-year term
- B. Vice President - two-year term
- C. Secretary - two-year term
- D. Treasurer - two-year term
- E. Director of Coaching – two-year term
- F. Director of Fundraising - one-year term
- G. Director of Concessions - one-year term
- H. Director at Large – (Parent's Representative) - one-year term
- I. Tots Head Coach (Appointed by Director of Coaching) – one-year term

- J. Bantam Head Coach (Appointed by Director of Coaching) – one-year term
- K. Midget, Junior & Intermediate Head Coach (Appointed by Director of Coaching) – one year term.

Section 3. Removal from Office.

- A. An Officer can be removed from office by a 2/3 vote of the Board.
- B. If a vacancy in any office occurs by way of removal from office the board will nominate and fill that vacancy by a majority vote.

Section 4. Vacancy in Office.

- A. If a vacancy in any office occurs by way of removal from office the board will nominate and fill that vacancy by a majority vote. If any officer, other than the President vacates their position the board will nominate and fill that vacancy with a majority vote.
- B. If the President steps down. The president will then appoint someone to fill their vacated spot. He/She will become President with approval of a majority of the Board's vote. (The President who is stepping down will have a vote) If a majority approval is not reached, the President will appoint a second person for the office. If that person fails to get a majority of the Board's vote, the board will nominate and fill that vacancy with a majority vote.

Section 5. Duties.

Officers shall perform the duties provided in this section and such other duties as are prescribed for the office in these bylaws and in the adopted parliamentary authority.

A. The president shall:

1. Preside at all meetings of the Mighty Braves and the board of directors;
2. Appoint chairmen of committees;
3. Serve as League Commissioner (along with Head Coach) to resolve league disputes;
4. Coordinate meetings;
5. Answer league emails;
6. Establish Gym times and schedules along with the Director of Coaching
7. Contact coaches and league representatives when necessary;
8. Countersign all checks drawn by the Treasurer;
9. Assist with attaining sponsorships when needed;
10. Coordinate pictures for teams & players;
11. Assist with confirming coaches have all necessary requirements fulfilled; and
12. Perform such other duties as may be assigned by the Mighty Braves or the board of directors.

B. The vice-president shall:

1. Perform the duties of the president in the absence of or at the request of the president;
2. Assist with Clinics and opening practices.
3. Distribute equipment & supplies to coaches and facilities.
4. Recover all team equipment.
5. Assist with attaining sponsorships when needed;
6. Perform such other duties as may be assigned by the Mighty Braves, the board of directors, or the president.

C. The secretary shall:

1. Record the minutes of all meetings of the Mighty Braves and the board of directors;
2. Be the custodian of all documents including Mighty Braves bylaws, special orders, and standing rules;
3. Conduct correspondence as directed by the Mighty Braves, the board of directors, or the president;
4. Send an e-mail of upcoming meeting date and time to each Mighty Braves member; and
5. Perform such other duties as may be assigned by the Mighty Braves, the board of directors, or the president.
6. Administer registration
7. Assist with contacting businesses for sponsorships when needed.
8. Follow up with all paperwork to ensure everyone has Meghan's Law
9. Badge or any other required certificates

D. The treasurer shall:

1. be custodian of all funds, disbursing them within the adopted budget;
2. present a financial statement at each Mighty Braves meeting and as requested by the board of directors;
3. prepare the financial records for audit or review by February 10 of each year;
4. Assist with contacting businesses for sponsorships when needed;
5. Disburse funds as directed by Board.
6. Appropriate insurance for league & handle insurance claims;
7. Work with Board on budget for upcoming season;
 - a) Be able to itemize our revenue & expenses.
 - b) Review revenue & expenses with Board at year end.
8. Purchase necessary supplies, both office and equipment;
9. Handle the payment of referees each weekend or when determined;
10. Develop money handling procedures.
11. Perform such other duties as may be assigned by the Mighty Braves, the board of directors, or the president.

E. The Director of Coaching (Head Coach) shall:

1. Appoint Head Coaches for the a) Tot, b) Bantam, and c) Midget, Junior & Intermediate Divisions. These Head Coaches will become part of the board of directors;
2. Establish a season long curriculum;
3. Coordinate clinics with outside coaches & league coaches;
4. Serve as League Commissioner (along with the President) to resolve league disputes;
5. Schedule referees for games throughout season;
6. Be responsible for setting up the facilities for meets and practices;
7. Coordinate awards, trophies, & ceremonies;
8. Establish Gym times and schedules along with the President;
9. Contact coaches and league representatives when necessary;
10. Perform such other duties as may be assigned by the Mighty Braves, the board of directors, or the president.

F. The Director of Concessions shall:

1. Purchase supplies needed for matches and tournaments
2. Coordinate with parents for donations and concession responsibilities.
3. Appoint volunteers to work concessions and gate.
4. Assist with contacting businesses for sponsorships when needed.
5. Perform such other duties as may be assigned by the Mighty Braves, the board of directors, or the president.

G. The Director of Fundraising shall:

1. Acquire sponsors for each team.
2. Deliver appreciation plaques to each sponsor.
3. Create and head committees for raising funds
4. Assist with contacting businesses for sponsorships when needed.
5. Perform such other duties as may be assigned by the Mighty Braves, the board of directors, or the president.

H. The Director at Large (Parent's Representative) shall:

1. Assist with contacting businesses for sponsorships when needed.
2. Perform such other duties as may be assigned by the Mighty Braves, the board of directors, or the president.

Section 6. Nominations and Elections.

- A. Nominations shall be made from the floor by a parent or guardian of a current active member of the Mighty Braves, at the Annual End of Year Meeting. The nomination must be seconded.

- B. Acceptance of nominations must be made in person.
- C. Any adult in good standing is eligible for election, providing he/she is a resident of Monroe Township, their child is an active member of the team, and has applied for a Meghan's Law Badge. If the applicant is denied for and/or fails to maintain their Meghan's Law Badge, they will be deemed ineligible for office and removed from office immediately.
- D. Elections shall be by ballot at the Voting Meeting, except when there is only one nominee for an office, election may be by voice vote.
- E. Voting for nominated board members is open to current board members only except for the Director at Large (Parent's Representative) who will be voted on parents or guardians of a current active member of the Mighty Braves. There will be a maximum of 2 votes per household and in the case of joint custody, there will be one vote from each the parents / guardians.
- F. The President and Secretary will be in charge of counting the ballots.

ARTICLE VI Meetings

Section 1. Regular.

- A. Regular membership meetings of the Mighty Braves shall be held 1st Sunday of April and the 2nd Sunday of December. These meetings are open to all members in good standing and guests invited by the board.

Section 2. Annual End of Year.

- A. The regular meeting in April shall be known as the annual end of year meeting and shall be for the purpose of nominating officers, receiving reports of officers and committees, and conducting any other business that may arise.
- B. The election of officers will be held at the Voting Meeting which will be (2) weeks after the Annual End of Year Meeting.

Section 3. Special.

- A. Special meetings of the Mighty Braves may be called by the president at their discretion.

Section 4. Quorum.

- A. (6) members of the Board shall constitute a quorum.

**ARTICLE VII
Board of Directors**

Section 3. Meetings.

- A. Regular meetings of the board of directors shall be held on the first Sunday of each month unless otherwise ordered by the board of directors.
- B. Special meetings may be called by the president.
- C. A majority of the members of the board of directors shall constitute a quorum.

**ARTICLE VIII
Committees**

Section 1. Standing Committees.

A. The standing committees of the Mighty Braves shall be a tournament committee, communications committee, and a membership committee.

Section 2. Composition.

A. Chairpersons of all standing committees shall be appointed by the president. Each Chairperson shall appoint their own committee's members with approval of the board.

Section 3. Duties.

- A. The committee chair shall plan an appropriate program for each meeting to carry out the duties associated with fulfilling the committee's goals.

Section 4. Other Committees.

- A. Other committees, standing or special, shall be created as the Board shall from time to time deem necessary to carry on the work of the Mighty Braves.

Section 5. Ex-officio Membership.

- A. The president shall be an ex-officio member of all committees.

**ARTICLE IX
Dissolution**

Section 1. Upon the dissolution of the Mighty Braves, assets shall be distributed to one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

Section 2. It is the intent of the organization that upon dissolution, all funds and assets be equally distributed to the this program's successor, Williamstown High School and/or Williamstown Middle School's wrestling programs.

ARTICLE X
Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Mighty Braves in all cases to which they are applicable and in which they are not inconsistent with these bylaws, or any special rules of order the Mighty Braves may adopt.

ARTICLE XI
Amendments

Section 1. These Bylaws or any Section thereof may be amended or repealed by a majority vote of eleven Board of Directors, except Articles I and II, which cannot be amended in any way.

Section 2. Changes to these Bylaws shall become effective immediately following their adoption by the Board of Directors.

Section 3. The Bylaws shall be available to anyone and are available on request.

ARTICLE XII
Liability

Section 1.

The Association's officers, sponsors, coaches, managers, referees, or any other supervisory personnel are not responsible for any injuries to any person participating in the wrestling programs. All wrestlers, coaches, managers, officials, referees, parents, guardians, and spectators participate at their own risk, and assume all responsibility for any injuries.

ARTICLE XIII
Conduct

Section 1.

The conduct of all coaches, board members, and appointed positions of this organization should command the respect of the community. They are entrusted with the welfare of our children and must present a respectful image to all. Coaches, board members, and appointed members are required to comply with a strict code of conduct. Repeat violations may warrant necessary disciplinary action of the board.

Section 2. Coach, Board Members, and Appointed Positions Discipline

If the Board receives and correspondence pertaining to any coach, board member, and appointed position member, that contains any remark or implications of a negative nature, the President will appoint a 3-person committee to observe said persons performance and behavior during the season. The committee will file a report to the Board which contains a

recommendation whether to reappoint or not to reappoint said person for the next season. If the committee feels it necessary, they are empowered to schedule a meeting at any time with all parties involved to address and correct the alleged issue. No coach, board members, or appointed positions will be dismissed or not reappointed until this procedure has been implemented. The Board reserves the right to dismiss any coach, board members, and appointed positions who does not comply with the rules and/or code of conduct, at any time.

Section 3. Member Discipline

If any coach, board members, and appointed positions disciplines a player for any reason, the coach must notify the director of coaching. If the disciplining of the same member occurs on more than one (1) occasion, the Director of Coaching must notify the Board. The President will then appoint a 3-member committee such as set forth in Section 2 above.

Section 4.

The use of profane language, alcoholic beverages, smoking or use of a controlled dangerous substance in any form is prohibited in any wrestling venues associated with Mighty Braves Wrestling by any Coach, board members, and appointed positions, player or fan while practice or matches are in progress. Violation of this rule may be cause for necessary action of the Board.

Section 5. Profane Language Discipline

- A) 1st Offense – written reprimand
- B) 2nd Offense – one match suspension
- C) 3rd Offense – three match suspension
- D) 4th offense – Seasonal suspension
- E) All actions to be reviewed by the Board

Section 6. Alcoholic Beverage and Smoking Discipline

The use of alcoholic beverages and nicotine products (including vaping) in the wrestling facilities may be cause for immediate suspension for up to and including the remainder of the season. Final determination will be made by the Board.

Section 6. Controlled and Dangerous Substance Discipline

May be cause for immediate suspension and dismissal.

Section 7. – Fan Misconduct

Any Board Member or Coach will issue a verbal warning to the fan. If conduct continues, any Board member or Coach has the authority to eject the disorderly fan from the wrestling area.

ARTICLE XIV
Participant Grievances

Section 1. Grievances.

- A. In the event a parent feels his/her child is being unduly criticized or is not being given an equal opportunity to participate, the parent/guardian shall not approach the coaches directly during practice sessions and/or competitive events. The parent/guardian shall notify Board of the situation and ask for a conference with the coach or coaches in the presence of an additional Board member.
- B. In the event a parent/guardian is not satisfied with the resolution of the grievance, the next step is to file a written complaint and submit it to the President of the Association.
- C. In cases of violation of the game participation rule, written complaints must be filed within 48 hours of the incident. The President shall receive any complaint and shall call a Board meeting when deemed necessary.

Section 2. Grievance Committee.

- A. The Board shall act as a grievance committee. In the event the President is a party to a grievance, the Vice-President shall act as President for the grievance. The decision of the Board/Grievance Committee is final.